



# Roehampton Church School

245 Roehampton Lane London SW15 4AA  
Telephone: (020) 8788 8650 Fax: (020) 8785 4636  
Email: [info@roehampton.wandsworth.sch.uk](mailto:info@roehampton.wandsworth.sch.uk)  
Website: [www.roehampton.wandsworth.sch.uk](http://www.roehampton.wandsworth.sch.uk)

Headteacher:  
Richard Woodfin  
B.A. Hons/PGCE NPOH

Deputy Headteacher:  
Ruth Azurdia  
B.A. O.T.S. Hons. NPOH

Dear Parents and Carers

I hope you have had a restful and pleasant summer break. As promised I am now in a position to give you some initial details about the children returning to school on Monday 7th September.

To ensure that we can offer the best possible provision given the current circumstances some difficult decisions have been made and I am sorry if these cause you concern in any way. I am happy to discuss these with individual parents and carers as required if I don't cover your concerns in the information below.

I haven't gone into granular detail with the information below just the basic structure to ensure that everyone knows how we are planning to operate and when to start etc.

For ease of reading I am presenting the information in bullet point form.

- **ALL CHILDREN EXCEPT NURSERY AND RECEPTION MUST RETURN TO SCHOOL ON MONDAY 7TH SEPTEMBER.** Nursery and reception have their own individual start dates and have been contacted separately.
- Attendance at school is now mandatory again and no longer parental choice. Please let us know if you will not be able to send your child back on the 7th as we have to report absence directly to the department for education.
- Any quarantine issues from you summer travels need to also be reported to us as soon as possible.
- Any cases of positive virus testing or associated illness during the summer period should also please be reported to us so we can make informed decisions and keep everyone as safe as possible.
- School uniform and school shoes must be worn. Children should bring book bags as normal.
- School will **NOT** provide hot meals for the time being. All children should bring a packed lunch that will be eaten in the classroom. Children who are eligible for a free school meal will be provided with a sandwich lunch from the school kitchen.
- Collection and drop off times are as follows:
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Classes	Drop off	Collection	Entry / Exit door
Nursery	9.00	3.10	Nursery entrance
Reception	9.10	3.20	Reception door
Year 1	9.00	3.10	Door up front steps
Year 2	9.10	3.20	Door next to church
Year 3	9.00	3.10	KS2 playground door 2
Year 4	9.10	3.20	KS2 playground door 2
Year 5	9.00	3.10	KS2 playground door 1
Year 6	9.10	3.20	KS2 playground door 1





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- Parents and carers are asked not to enter the school grounds and please don't congregate outside the gates when dropping or collecting children. Please move away from the school building as soon as you have dropped or collected. Staff will be on hand to show you where to stand.
- All visits to the school office and classes will be by arrangement only. We will let you know more about the arrangements for routine visits as soon as we can.
- Classes will not mix. Lunchtime, breaks and lessons will be in their own 'bubble' with only the children in their class and the adults assigned to that class.
- Breakfast club and afterschool provision will not operate immediately but will hopefully open soon. More details to follow.

I will discuss the final point separately.

In order for us to meet all our statutory obligations in the safest possible way it may be necessary for us to close the school at 1pm on a Friday afternoon. This would mean that all children would have to be collected from school at 1pm on a Friday or be collected by alternative childcare facilities. I have been in touch with the R.O.C.K.S after school care providers who are going to be operating after school care dependent on the level of need. They are assuring me they have sufficient capacity and suitable premises to do this meeting the current guidelines. Can I please ask parents and carers to let me know IF YOU WOULD NEED CHILDCARE FOR FRIDAY AFTERNOONS IF THE SCHOOL WERE TO CLOSE? Please let me know this **by Friday 4th September** and also if you would need afterschool child care on a 'normal' day. This way R.O.C.K.S can gauge the level of need and plan accordingly.

I promise we will not close the school on Friday pm without giving you sufficient notice.

Please either email the school on the [info@roehampton.wandsworth.sch.uk](mailto:info@roehampton.wandsworth.sch.uk) email address or call the school number (0208 788 8650) and leave a message.

Any further queries or concerns please do contact me and I will get back to you as soon as I can.

Very best wishes and many thanks as always.

Richard Woodfin  
Headteacher

