



# Roehampton Church School

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Headteacher:  
Richard Woodfin  
B.A. Hons/PGCE NPQH

Assistant Headteachers:  
Ruth Azurdia  
B.A. Q.T.S. Hons. NPQH

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B.A. Hons/PGCE NPQH

To all Parents/Carers

23 February 2016

Dear Parents/Carers

## Parents/Carers Consultations Monday 7 March 2016

Parent/carer consultation meetings are being held on **Monday 7 March 2016** from 1:45 pm and the last appointment at 6:25 pm in the teacher's individual classrooms. These sessions are for reporting on your child's progress only, any other issues or concerns should be dealt with via a separate appointment with your child's teacher as we have to strictly adhere to the timed schedule.

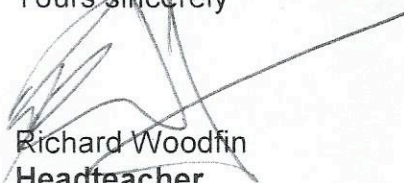
As last time, you will be able to use the online appointment booking system, which allows you to choose your own appointment times with teachers.

- Please visit <https://roehamptonchurchschool.parentseveningsystem.co.uk/> to book your appointment.
- You can log in with your name and email address, along with your child's name and date of birth.
- You can make your appointment from Wednesday 24 February 2016 from 9.00 am and you will receive an email confirming the appointment(s) you have made.
- You can make an appointment up until Thursday 3 March 2016 at 3.30 pm.

If you do not have access to the internet, please come and speak to Mrs Larkin or Ms Godsall in the School Office, so that they can make an appointment for you.

Please note that children will need to be **picked up from school at 1.30pm on Monday 7 March 2016**, as there will be no afternoon lessons.

Yours sincerely

  
Richard Woodfin  
Headteacher

